

**Massachusetts Housing Finance Agency  
Employees' Retirement Board  
One Beacon Street  
Boston, MA 02108  
617. 854.1871, 1123**

**Andris Silins, Chairman  
Michael Fitzmaurice, Elected Member  
Antonio Torres, Elected Member**

**Ping Yin Chai, Appointed Member  
Paul T. Hynes, Appointed Member  
Joseph M. Petty, Executive Secretary**

**REQUEST FOR PROPOSALS  
ACTUARIAL CONSULTING SERVICES  
ANNUAL VALUATION OF DEFINED BENEFIT PLAN**

The Massachusetts Housing Finance Agency Employees' Retirement System is seeking proposals from qualified Actuaries and Actuarial Service providers to conduct a full actuarial valuation and review of the system to determine if assets and contributions are sufficient to provide prescribed benefits under M.G.L. Chapter 32, as well as to provide appropriate annual funding schedules pursuant to M.G.L. Chapter 32. Assets of the Massachusetts Housing Finance Agency Employees' Retirement System are valued at approximately, \$147,329,037 as of June 30, 2018. The successful candidate will also advise the Retirement System regarding matters that impact the actuarial funding schedule required by M.G.L. Chapter 32.

The release date for this RFP is November 6, 2018. The Board reserves the right to cancel or reject in whole any and/or part of any and all proposals in the best interest of the Retirement System. Proposals must be received in the Massachusetts Housing Finance Agency Employees' Retirement System's office prior to Friday, November 23, 2018 at 1:00 p.m. EST. Proposals will not be accepted after that time.

The RFP is available up to the proposed deadline by emailing:

**jpetty@masshousing.com  
Joseph Petty, Executive Secretary  
The Massachusetts Housing Finance Agency Employees' Retirement System  
One Beacon Street, 4<sup>th</sup> Floor  
Boston, MA 02108**